



3850 East 12th Ave, Winfield, KS 67156

Tel: (620) 221-0123 Fax: (620) 221-0858 Email: Orders@ServoCity.com

Purchase Agreement

Thank you for your interest in applying for NET 30 terms with ServoCity.com. Please fill out the Purchase Agreement to the best of your ability.

GENERAL INFORMATION			Minimum Required Order: \$100.00	
A/P Contact Person			A/P Email Address	
Complete School Name			Phone #	
Street Address			Fax #	
Street Address	City	State	Zip Code	
Mailing Address (if different)	City	State	Zip Code	Tax ID #

- We only accept Purchase Orders from accredited schools in the United States
- Minimum order of \$100 to qualify for NET 30 terms
- Please submit your school PO and Purchase Agreement to the address below. For faster account activation, you may fax your PO to 620.221.0858 or email orders@servocity.com
 - Once a Purchase Agreement is sent we will not contact you unless we require additional information. Your Purchase Order will be processed and an email with your order details will be included. We only require the Purchase Agreement to be filled one time and will remain standing for as long as the information provided remains accurate.
- POs on letterheads or blank head POs will be NOT be accepted
- POs must have an authorized school official signature
- Please include a phone number for the school's purchasing department
- We reserve the right to refuse any Purchase Order

For the fastest processing time, please email your Purchase Order and Purchase Agreement to orders@servocity.com

PURCHASE AGREEMENT

Applicant agrees to pay for purchases according to the terms on our invoice or, if none appear, according to the terms of Net 30. Applicant warrants that all information appearing on this form is true and correct as of the date below. By signing below, you certify that the above information is correct and that you are authorized to sign this application on behalf of your organization/institution.

Applicant		
Signature	Title	Date

ServoCity offers educational discounts to public or private colleges, universities, vocational schools, and K-12 institutions. Educational discounts cannot be combined with other promotional offers from ServoCity.

To apply for an Educational Discount, please go online and search Educational Discounts or go to this link and fill out the required form and submit: <https://www.servocity.com/educational-discounts>

We enjoy seeing how our products are being used by customers. We ask that you would please share a photo of your finished project with us - it just might end up on our social media channels!

Return via Fax: (620) 221-0858 or Email: orders@servocity.com